



30 Day Notice to Vacate

Today's Date: _____

Housing Authority of Salt Lake City

1776 South West Temple
Salt Lake City, Utah 84115

VOICE 801-487-2161
FAX 801- 487- 3641
TDD 801-487-3361

To Whom It May Concern:

We the resident:

do hereby give a 30 day written notice to vacate the premises located at:

Move out date: _____

Please Note: You must have this form completed AND have current income verification submitted before you will be given a Moving Packet.

Resident's Signature

Date

Current Phone Number

Owner/Manager:

If tenant is being asked to move due to damages beyond normal wear and tear and/or lease violations, please notify the Housing Authority at (801) 487-2161. This will help us to protect the integrity of our program.

Please be aware, by signing this form you are not relinquishing your right to pursue legal action and/or recovery for tenant caused damage beyond normal wear and tear or delinquent rent. You are merely indicating the tenant has given you proper notice and has your permission to move. Please be advised if the family moves from the contract unit, the HAP contract terminates automatically.

Is the resident current on their rent: Yes No

If No, Amount of outstanding rent owed \$ _____

Are you aware of any damages: Yes No, If yes, Please List Below:

Owner/Manager Signature:

Date

Telephone Number: _____

Caseworker must verify before moving packet will be issued: Please Initial: _____

