



REQUEST FOR RENTAL INCREASE

Landlord name: _____

Landlord Address: _____

Dear Landlord:

Please fill out this request form for the rent increase for your housing tenant.

I am requesting a rent increase for _____ Client No: _____
who resides at _____.

Date of Request: _____ Phone Number: _____

Current Rent: _____ Proposed Rent: _____
(The rent is only the base rent amount and will not include any utilities or fees that the tenant pays. It also will include any concessions, credits, or free month's rent that will be given upon signing a new lease)

Effective Date of Proposed Rent: _____

The HCV program regulations at 24 CFR 982.507 provide that the PHA may not approve a lease until the public housing agency (PHA) determines that the initial rent to owner is a reasonable rent. In order for the rent to be reasonable, the rent may not be more than rent charged for comparable units in the private unassisted market. In addition, the rent may not be more than rent charged by the owner for comparable unassisted units on the premises. In other words, the owner is not permitted to charge the HCV program more for rent than what unassisted tenants in comparable units are paying. Owners with more than four units must complete the following section for most recently leased comparable unassisted units within the premises: **When filling out this form, please list the rent amount after any concessions or credits that would decrease the "rent recorded on the lease". All assisted units must be given the same considerations as those that are comparable and unassisted.**

Address & Unit Number	Date Rented	Rental Amount

By accepting the PHA payment each month, the owner certifies that the rent is not more than the rent charged for comparable unassisted units. Please make copies of this form for future use for any Salt Lake City Housing tenants.

Rental increases need to be requested 60 days in advance of the effective date per the HAP contract. If you are signing a new lease with this client, please ensure that the Housing Authority receives a copy of the new lease. If you have any questions, please contact me at (801)487-2161 ext _____.

Sincerely,

Section 8 Specialist



Housing Authority of Salt Lake City

1776 South West Temple
Salt Lake City, Utah 84115

VOICE 801-487-2161
FAX 801- 487- 3641
TDD 801-487-3361