



PHONE: 801.428.0580

FAX: 801.466.3240

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1776 South West Temple • Salt Lake City, UT 84115

## ADDENDUM #1: Q&A

RFQ #2018-017

FOR

### Project Management Services—Construction

|   | Proposer Questions  | HASLC Responses   |
|---|---|---|
| 1 | Can you clarify whether HASLC intends to enter into a contract with one or multiple proposers?  | HASLC reserves the right to enter into contracts with more than one Proposer, but this is not certain.  |
| 2 | What is the approximate value of the near future anticipated projects listed on page 3?   | The total approximate value of the near future anticipated projects listed on page 3 ranges from \$700,000 to \$2,000,000+. As can be anticipated, project funding and planning is in process on one or more of the anticipated projects. |
| 3 | Project Management is defined in the RFQ as the discipline of planning, organizing, securing and managing resources. Is it intended that the project manager will secure and carry the contracts (such as any required architect and/or contractor contracts) as a turn-key or design-build type of approach? | See response to question #4 below. In short, HASLC typically carries the contracts. HASLC has already contracted with Engineering and Design firms and Construction firms with whom the prospective project manager would be working.     |
| 4 | Will the PM be securing the resources on behalf of HASLC, with HASLC carrying   | HASLC would only engage the project manager in securing resources if  |

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|   | <p>the contracts while the PM Manages the contracts on behalf of HASLC?</p>   | <p>his/her specific advice were needed, or if he/she could secure resources for HASLC at the best value for the money. The most likely scenario is that HASLC and/or its contractors will secure the resources and HASLC will carry the contracts. The project manager would then be managing the resources if this element of the scope were required for a particular project. (We refer you to the text elucidated in response to question #5 below.)</p>   |
| 5 | <p>Under construction phase scope of services, it states that the PM/CM will schedule work and subcontractors. This appears that you'll be expecting the PM to act as the general contractor during construction or do you intend a multi-prime approach with the PM/CM managing all contracts?</p> | <p>First of all, we refer you to the following statement from page nine (9) of the RFQ: "The Proposer shall provide, on an as-needed basis, construction project management. For larger projects, this will include <b>any combination of the following tasks</b> as determined by HASLC for the specific project. For smaller projects, this will include <b>a smaller subset of these tasks</b> as determined by HASLC." As stated herein, HASLC will determine the exact activities to be performed by the project manager, depending upon project, and will include a specific subset of the scope requirements listed in the contract for each project as Appendix A of the contract.</p> |
| 6 | <p>If the PM/CM will be scheduling and managing subcontractors, is a general contractor's license required? I don't see it listed as a requirement in Attachment 1.</p>   | <p>It is not the intent of HASLC to hire a project manager through this RFQ event to serve as general contractor. A general contractor's license is not required.</p>  |
| 7 | <p>The evaluation criteria section talks about a two-phase selection process with Phase I being a pass/fail that considers section 1, 2, and 3. Can you verify (if you only want to see those sections in our response due on November 2, 2018?</p>   | <p>The proposal must include responses to all sections listed on pages 10-12 of the RFQ (sections 1-6), and must be received by 4:00 pm on November 2, 2018. Both phases of the evaluation</p>   |

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|   | Or do we need to submit all sections by November 2, 2018?   | are necessary for selection to take place.   |
| 8 | It states under minimum qualifications, on page 7, that proposals should be cost effective and include reasonable fees. However, under contract award on page 16, it states that fees will be negotiated after selection. Please clarify. | Disregard stated text on page 7. Page 16 contains the correct verbiage, "Once proposals have been evaluated and ranked, HASLC will use the contract negotiation process to obtain the most highly qualified project management services at a fair and mutually agreed upon price. The proposed contract will include the Scope of Services, Appendix A, the contents of this RFQ, the proposal response, and the mutually agreed upon Fee Schedule at time of contract." |

Proposer hereby acknowledges this addenda: Addendum #1: Q&A

Name of Proposer: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**This acknowledgement must be included with your proposal.**